



Privacy Policy

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ACFP's commitment to protection of private and personal information in conducting community engagement

Australian Community Futures Planning (ACFP) is an open community engagement forum in which disclosures, suggestions comments and contributions should ideally be made on a transparent basis. For this reason we encourage people to disclose their identity and, in particular, any political interest when submitting suggestions, comments or contributions.

Notwithstanding our commitment to transparency, ACFP is serious about helping maintain your privacy. Therefore, any information regarding identity of an individual or information which will enable an individual to be identified as the source of a comment suggestion or contribution will not be publicly disclosed by ACFP and will be kept confidential unless permission is granted by the individual. However, ACFP will not necessarily seek permission to publish information which may identify the source of suggestions, comments or contributions if that source is a corporation, a public entity such as an NGO or a political party. Information and details provided by these sources is not considered private and/or personal information protected under this policy.

ACFP will protect private and personal information in accordance with this policy but reserves the right to disclose or not disclose the **content** of submissions made by Australians on any project in ACFP's programs. If permitted by the individual that supplied the content, ACFP will attribute that

content to its originator for purposes of transparency in national planning and any other legitimate purpose, but will not otherwise disclose or sell private and personal information in a manner inconsistent with this Policy.

How does ACFP collect your information?

Australian Community Futures Planning does not collect personal information without your knowledge. You can provide contact information when contacting us and in subsequent correspondence.

What information do we collect?

The information we collect may include:

- Contact details: Name, organisation, street address, postcode, mailing address, phone, email address, social media accounts.
- Payment details: As at May 2021, ACFP neither requests nor accepts payments. Should this change, then the details collected may include: method of payment, bank details, PayPal account email address, essential verification information.
- Correspondence details: Suggestions, comments, messages, questions and requests for further correspondence.
- Usage details: IP address, browser type, operating system, date stamps, time on site, pages visited etc.
- Personal details: Nationality / Australian citizenship, gender, age group, membership of organisations, political parties, community groups, etc. – if this information is volunteered by you.

How do we use your information?

ACFP is careful with the personal information you provide. We will use it to:

- Respond to your correspondence, questions, comments, suggestions, thoughts, opinions, ideas etc.
- Contact you to confirm specific requests, deliver email or other newsletters you may request, inform you of latest news, any events and items of new information, or provide information we think may be of particular interest to you.
- Continually update, develop, design and customize the content of our website to meet the needs, interests and requests of subscribers.
- With your permission, publish suggestions, comments and testimonials on the website with reference to your surname, first initial, the state or territory of Australia in which you reside, and if applicable any organisation with which you have declared an affiliation or on whose behalf you have made a submission.
- Revise documents and plans including [Australia Together](#).

ACFP accepts no liability for loss or breach of privacy through transmission by third parties of any suggestions published by ACFP on its website if these or aspects of these are passed on by third parties via social media or other publication method. The privacy and data collection practices on any linked websites or social media are entirely separate from ACFP and are not covered by this privacy policy.

ACFP will always provide a way for you to be removed from our mailing or subscriber lists.

Australian Community Futures Planning does not sell, rent, lease or exchange any personal information with any other organisations or individuals. However, ACFP may share your personally identifiable information with third parties for the purpose of providing ACFP services to you or so they can communicate with you about ACFP on ACFP's behalf. If this occurs, such third parties' use of your information will be bound by this Privacy Policy.

ACFP may use Google Analytics to help understand use of our websites. This service collects the information sent by your browser as part of a web page request, including cookies (if we use them) and your IP address, and their use of it is governed by their Privacy Policy.

Protection of Australian Community Futures Planning and others

ACFP reserves the right to release personal information when we believe release is appropriate to comply with the law; or to protect the rights, property, or safety of Australian Community Futures Planning or others.

Children's Privacy

Protecting the privacy of young children is especially important. For that reason, ACFP does not knowingly collect or solicit personal information from anyone under the age of 13 or knowingly allow such persons to register on or subscribe to the ACFP website.

If you are under 13, please do not send any information about yourself to ACFP, including your name, address, telephone number, or email address.

In the event that ACFP learns that personal information has been collected from a child under age 13 without verification of parental consent, the information will be deleted as quickly as possible. If you believe that ACFP might have any information from or about a child under 13, please contact ACFP at info@austcfp.com.au

Links to other sites

Australian Community Futures Planning's website may contain links to or from other sites. The privacy and data collection practices on linked websites are entirely separate from ACFP and are not covered by this privacy policy. No inference or assumption should be made and no representation should be inferred that ACFP is connected with, operates or controls any websites which may be linked to or from ACFP's site.

How is your information to be maintained?

Personal information (files and personal identifying information) is stored on our network and in backup drives. People who have signed up to our email newsletter have such details stored in our email newsletter system. We take all reasonable protection measures to ensure this information remains confidential.

ACFP may store personal information in locations outside the direct control of ACFP (for instance, on servers or databases co-located with hosting providers).

Changes to this Statement

Australian Community Futures Planning reserves the right to make changes to this privacy statement and any associated policies at any time and requests that you review this statement periodically for updates.

Contact

If you have questions or concerns about information on this page please contact us at info@austcfp.com.au